

June 12, 2020

Salem Plant Dept 314,

All Salem hourly Team Members in assembly dept 314 should return to work on **June 15 (that is Sunday night on June 14 for 3rd shift Team Members)**.

Operators, Team Leaders and Material Handlers who have not received the COVID training should enter the building through the main cafeteria. Team Members returning from the long shutdown should not enter the shop floor until they have completed COVID training. All Team Members who have been training for new launch lines should return to the line they were working at the time of the shutdown.

Shift times have returned to the original times and are as follows:

1st shift: as communicated by your supervisor

2nd shift: 3 p.m.

3rd shift: 10:30 p.m.

Thank you,

Leigh Williams
Assembly General Foreman