

December 17, 2020

## REQUIRED TRAINING FOR ALL NAL TEAM MEMBERS

NAL requires annual Sexual Harassment Prevention training for ALL TEAM MEMBERS. This includes all full/part time and seasonal NAL Team Members. Temporary employees will receive harassment training through their respective employer and will receive NAL training upon hire.

To begin the training, simply click on the picture or the link below.



<https://www.youtube.com/watch?v=6jArTNHGK5k&feature=youtu.be>

There is also a short quiz at the end of the course to certify your training and allow us to track your completion. Click on the link below to begin the quiz.

<https://bit.ly/nal-har-quiz>

Once the quiz has been submitted, click on the “**View Results**” button to check your score. If results do not appear, your local Training or HR team will notify you about next steps to complete the course.

***Training must be completed before the holiday shutdown in order to comply with state law regulations.***

Everyone is responsible for logging into the system individually to complete the training and quiz.

We appreciate your prompt attention in completing the Sexual Harassment training.

Please contact me with any questions.

Thank you,

Mary Alice Schmidt  
Organizational Development Specialist