

December 23, 2020

NAL Team Members,

As we head into the holidays, the HR team has set up special coverage to manage any COVID cases (become exposed or test positive) over the holidays. We have identified the following points of contact to report and/or receive guidance should you need assistance:

- To report a COVID issue between December 28-30, please call **217-465-6600 Ext 7048**.
- To report a COVID issue at any other time, please call your local Human Resources department.

We wish everyone the best over the holiday season. Please remember to wear a mask at all times outside of your home, social distance where possible and sanitize often. If you or someone in your family develop COVID type symptoms, please contact your healthcare provider immediately.

We look forward to your safe and healthy return in 2021!

Happy holidays,

Amanda Martin
AGM, Corporate Human Resources