

**January 8, 2021**

Paris Plant Team Members:

We have received confirmation of a number of new COVID-19 cases at our facility this week. Please continue to be diligent about wearing a mask at all times outside of your home, social distance where possible, sanitize often, and check the temperatures of yourself and your family members daily.

Your health and safety remain NAL's top priority in 2021 and we will do all we can to ensure a safe work environment for our Team Members. You may have heard that some counties and states are beginning to adopt new quarantine guidelines. As such, we will honor the guidance of the CDC and the local health departments as these changes take effect.

As a reminder, if you have been exposed to someone with COVID-19, or if someone in your household is waiting on test results due to COVID symptoms, you are to stay home and contact Human Resources immediately.

Thanks for your cooperation and be safe,

Steve Fox  
Paris Plant General Manager